

LOGAN - CACHE AIRPORT AUTHORITY BOARD MEETING DECEMBER 4, 2025

APPROVED MINUTES

The Logan-Cache Airport Authority Board convened in a regular session on Thursday, December 4, 2025 at 9:00 a.m. in the Cache County Historic Courthouse, County Council Chambers, 199 North Main, Logan, Utah.

ATTENDANCE

Members of the Airport Authority Board in Attendance:

John Kerr – Chair – At large appointment by Airport Authority Board

George Daines – Cache County Executive

Holly Daines – Mayor of Logan City

Keegan Garrity – Cache County Council – At large appointment by Cache County

Jeannie F. Simmonds – Logan City Council – At large appointment by Logan City

Ryan Snow – At large appointment by Cache County

Kirk Jensen – Logan City Economic Development Director – Ex-officio Advisory Member

Shawn Milne – Director of Regional Economic Development – Ex-officio Advisory Member

Members of the Airport Authority Board Absent:

Brett Hugie – Vice Chair – At large appointment by Logan City

Also in Attendance:

Bob Low – Airport

Kasey Maxwell – Airport

Alma Burgess – Cache County Grants Management

Will Lusk – Cache County Emergency Management

Robert Stephens – Logan City Fire Department

Connor Butterfield – Lochner Engineering

John Michener – J-U-B Engineers

Baron Wesemann – USU Aviation

Brandon Parish – USU Aviation

Tyler Knudsen – USU Aviation

Scott Weaver – Leading Edge Aviation

Alex Bearnson – Black River Development

Jake Clark – Black River Development

Kim Hall - Self

Corey Goettsche - Self

Gio Villa – Self

Robert Kidd

Joe Bates

Andy Checketts

Mark Lee-Koven

Brad Wursten

Janeen Allen – Minutes

1. CALL TO ORDER

Chairman John Kerr, called the meeting to order at 9:00 a.m. and welcomed those in attendance

2. ACTION ITEMS

a. **APPROVAL OF MINUTES – November 6, 2025**

ACTION: Motion was made by Jeannie Simmonds and seconded by George Daines to approve the minutes of November 6, 2025 as written.

MOTION PASSES:

AYE: 6 – Kerr, G. Daines, Simmonds, H. Daines, Garrity, Snow

NAY: 0

ABSTAIN: 0

ABSENT: 1 – Hugie

3. REPORTS

a. **MANAGER’S REPORT – BOB LOW**

Mr. Low reported on the status of a \$2 million UDOT Aeronautics electrification grant, noting that the application remains under review and is advancing to the next stage. He provided an update on repairs to the airport snow blower, explaining that a new repair approach had been identified locally, with a replacement unit still under consideration as a backup depending on costs and timing. He also described recent fence repairs addressing sagging gates and wildlife entry points near culverts. Mr. Low concluded with a positive staff update.

b. **AIRPORT CONSTRUCTION FORECAST – LOCHNER**

Conner Butterfield of Lochner Engineers presented the airport construction forecast. He reported that Taxiway Kilo remains under final FAA review, with bidding anticipated upon acceptance. Taxiway Charlie reconstruction is scheduled for spring, with Staker Parsons as the contractor. Snow removal equipment deliveries remain on track, with a side plow delayed. Additional pavement maintenance and repainting on Taxiway Bravo are planned for summer 2026, which will complete FAA Part 139 compliance requirements.

4. DISCUSSION ITEMS

a. **RECOMMENDATIONS ON PROCEDURES FOR HANGAR WAITING LIST**

Mr. Low presented draft recommendations for restructuring hangar site allocation, including closing the existing waiting list, transitioning to an application-based system, differentiating large and small hangar requests, and revising deposit or application fee requirements. Board members discussed fairness, transparency, first-in/first-out priority by hangar size, application fees versus refundable deposits, aviation-use verification, and maintaining flexibility to maximize airport land use in accordance with the master plan.

Consensus was reached to refine the proposal with multiple amendments and return it as a formal action item at the January meeting.

5. ACTION ITEMS

a. REFUND OF HANGAR DEPOSITS

ACTION: Motion was made by George Daines and seconded by Keegan Garrity to refund deposits to individuals who purchased existing hangars and remove their names from the waiting list.

MOTION PASSES:

AYE: 6 – Kerr, G. Daines, Simmonds, H. Daines, Garrity, Snow

NAY: 0

ABSTAIN: 0

ABSENT: 1 – Hugie

ACTION: Motion was made by George Daines and seconded by Holly Daines to refund the deposit of a deceased individual to their legal estate.

MOTION PASSES:

AYE: 6 – Kerr, G. Daines, Simmonds, H. Daines, Garrity, Snow

NAY: 0

ABSTAIN: 0

ABSENT: 1 – Hugie

b. TAXILANE DELTA DEVELOPMENT – ANDY CHECKETTS AND COREY GOETTSCHÉ

Mr. Checketts and Mr. Goettsche presented a proposal for development along Taxilane Delta, including construction of taxiway infrastructure and a zero-lot-line hangar project of varying sizes. They discussed design flexibility, FAA classification, infrastructure considerations, and coordination with individuals currently on the priority list.

Board discussion focused on honoring existing priorities, minimizing risk, land-use efficiency, and whether development should proceed incrementally or as a consolidated project. No formal action was taken, and further refinement was requested.

6. OTHER ITEMS

No additional items were discussed.

6. NEXT SCHEDULED MEETING

Thursday, January 8, 2026 at 9:00 a.m. in the Historic Courthouse, County Council Chambers

7. ADJOURNMENT

The meeting adjourned at 10:34 a.m.

Minutes prepared by: Janeen Allen

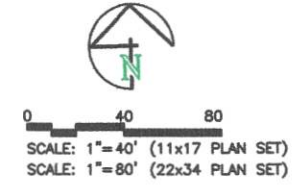
LOGAN – CACHE AIRPORT AUTHORITY BOARD
DECEMBER 4, 2025

ATTACHMENT A



DELTA HANGAR EXPANSION

PART OF THE SOUTHWEST QUARTER OF SECTION 16,
TOWNSHIP 12 NORTH, RANGE 1 EAST,
SALT LAKE BASELINE AND MERIDIAN
LOGAN, UTAH



REAL

ALLIANCE CONSULTING ENGINEERS
150 EAST 200 NORTH SUITE P
LOGAN, UTAH 84321
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REVIEWED: _____ DRAWN: _____
CAD FILE: _____ PROJECT NO.: _____

PROJECT TITLE
DELTA HANGAR EXPANSION
PART OF THE SOUTHWEST QUARTER OF SECTION 16,
TOWNSHIP 12 NORTH, RANGE 1 EAST,
SALT LAKE BASELINE AND MERIDIAN
LOGAN, UTAH

DRAWING TITLE
SITE PLAN

DATE: DEC, 2025
DRAWING No. **SI**